



Job Title: BH Clinician I/II- School-Based Services

Department: Behavioral Health

Reports To: Behavioral Health Director

FLSA Status: Exempt

SUMMARY:

The Behavioral Health Provider for School Based Services provides services in a school setting. School-based services are provided under a grant through the Mat-Su Health Foundation. SCHC provides school-based services to nine participating schools: Willow Elementary, Wasilla Middle School, Teeland Middle School, Sutton Elementary, Sherrod Elementary, Redington Jr./Sr. High, Dena'ina Elementary, Talkeetna Elementary, and Susitna-Valley Jr./Sr. High. The Provider is responsible for ensuring effective care and treatment for students with behavioral health disorders and/or counseling in a school setting at participating schools. The Provider works directly alongside school staff, including principals, teachers, and aides. Key roles include assessment, diagnosis, treatment planning, and providing counseling services to students with a variety of mental health and substance use disorders.

ESSENTIAL DUTIES & RESPONSIBILITIES:

School Based Mental Health Services

- Assesses and diagnoses mental health and substance use disorders using DSM-V and ICD-10 criteria, via evidence-based screening tools and biopsychosocial interviews
- Provides evidence-based psychotherapeutic interventions appropriate to a school setting to children and groups within the Provider's scope of practice, education, and experience
- Develops individualized treatment plans that are consistent with the student's goals and are modified as needed based on the student's progress and response to treatment
- Utilizes an electronic health record for timely and accurate documentation of services rendered

Coordination of Care

- Coordinates formally and informally with all members of the care team, including school staff, medical and psychiatric providers, and behavioral health care managers, to support accurate diagnosis and effective treatment
- Makes appropriate referrals, including those to internal and external behavioral health services, and to community resources to ensure basic needs are met and reduce barriers to treatment goals

Quality Assurance/Quality Improvement

- Participates in regular peer reviews to ensure appropriate provision and documentation of services

- Contributes to continuous quality improvement and risk management activities, and acts as an educational resource to staff in the areas of substance use and mental health
- Participates in required and self-directed training to develop and enhance clinical skills
- Complies with SCHC's policies and procedures
- Provide charting documentation for services rendered on the appropriate electronic forms, and to do so per State of Alaska regulations, which must occur within 72 hours of providing service.

This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee. Duties, responsibilities and activities may change, or new ones may be assigned at any time with or without notice.

SUPERVISORY RESPONSIBILITIES:

Received: Works under general direction of the Behavioral Health Director and closely with Providers. Supervision is received through personal conference, general observation of work in progress, and periodic review by supervisor of completed work. This position can receive supervision towards unrestricted licensure.

Performed: This position does not supervise others.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required.

KNOWLEDGE, SKILLS and ABILITIES:

- Knowledge of and belief in the community health center's mission and goals
- Knowledge of DSM-V criteria, evidence based psychotherapeutic modalities, psychopharmacology, and medical terms and abbreviations
- Knowledge of trauma informed care
- Skilled in crisis intervention strategies
- Skilled in assessment, diagnosis, and care planning for both brief and long-term treatment
- Skilled in the provision of varied psychotherapeutic modalities appropriate for children and groups
- Skilled in rapport building with both patients, their families, and colleagues
- Skilled in use of Electronic Health Records and Microsoft Office products
- Able to make accurate clinical assessments of mental health and substance use disorders, often in a limited time
- Able to manage time and prioritize tasks effectively and efficiently
- Able to demonstrate compassion toward individuals with varied cultures, belief systems, lifestyles, and attitudes
- Able to effectively work in a collaborative team environment
- Able to maintain patient privacy and confidentiality at all times
- Able to effectively and professionally communicate both orally and in writing
- Able to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations

EDUCATION and/or EXPERIENCE:

Clinician I

- Conferred Master’s degree in a counseling field
- Motivation to work in a school-setting, organized, and a self-starter
- Experience collaborating within a treatment team
- Valid State of Alaska driver’s license
- Current BLS certification mandatory

Clinician II

- Has a current LPC, LCSW, LMFT, PSY-D
- Motivation to work in a school-setting, organized, and a self-starter
- Experience collaborating within a treatment team
- Valid State of Alaska driver’s license
- Current BLS certification mandatory

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is required to sit for long periods of time, speak, hear, write, reach with hands and arms, stoop, kneel and operate a keyboard. Employees must also have visual acuity to read small print and view a computer monitor, reach to the top of a five-drawer filing cabinet, lift boxes of no more than 30 lbs. Employees may need to climb stairs.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions of this position.

While performing the duties of this job, the employee generally works within the interior of a healthcare clinic/office environment. Employees may travel between multiple worksites and be responsible for own transportation. Out of area travel may be required on occasion. The general work environment is clean with a moderate temperature and noise level. Employees will be required to use a computer and other office equipment and participate in communication through typing, reading, writing and telephones, etc. The employee may be in contact with patients under all conditions and circumstances, e.g., illness, emotional duress, and hostility. Daily work activities also involve contact with the public, staff members and government representatives under all conditions and circumstances. All SCHC facilities are non-smoking.

OSHA:

The employee may be exposed to infectious waste, blood, body fluids, communicable/infectious diseases, air contaminants and hazardous chemicals. SCHC will provide the employee instructions on how to prevent and control such exposures. The employee may be exposed to the Hepatitis B and Covid-19 Viruses. SCHC will make the Hepatitis B and Covid-19 vaccinations available to all employees free of charge.

EMPLOYMENT PRACTICES:

SCHC is an Equal Opportunity institution and does not discriminate against any person in employment or in admission, treatment or participation in its programs and benefits based on race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), national origin, age, disability or genetic information, veteran status, or any other protected class. Persons alleging unequal treatment should contact Human Resources.

Signature below acknowledges that I have received a copy of my job description and my supervisor has discussed it with me. I agree to perform the functions of my position in a safe manner and within SCHC's established policies and procedures.

Employee Printed Name _____ Date

Employee Signature _____ Date

Supervisor Signature _____ Date